



## Position Description

<b>Title:</b> Community Impact Director	
<b>Reports To:</b> Chief Operations Officer (COO)	<b>Status:</b> Exempt; Full-time
<b>Supervises:</b> Assigned staff	<b>Location:</b> North Sound ACH Region (Island, San Juan, Snohomish, Skagit, Whatcom Counties)

### Position Summary

This position, under the direction of the North Sound ACH Chief Executive Officer (CEO) and Chief Operations Officer (COO), will lead and strengthen a planning and action structure which ensures collaborative learning, leadership development and advocacy, bringing community wisdom into planning and decision making, with equity commitments identified and acted upon to catalyze change. The Community Impact Director is responsible for advancing and directing a cohesive strategy around continuous learning and community engagement; recognizing and supporting emerging leaders; bringing community leaders and community members together to address the region's health equity challenges and envision near- and long-term strategies that create spaces where all community members can feel a sense that they belong. This position will provide direct supervision to assigned North Sound ACH team members.

### Essential Job Functions

- Deepen the region's structure and approach to collaborative learning and collective action.
- Integrate community wisdom into health transformation crafting ongoing opportunities to learn from community and create ways for community to impact and lead strategies that impact them.
- As delegated by the COO, oversee health improvement initiatives and strategies, and decision-making on program planning, community and stakeholder engagement, internal and external workgroups, project implementation and monitoring.
- Review population health data and translate it to support strategic implementation approaches across the region.
- Create and support opportunities to incubate and foster growth of nontraditional ideas using a start-up mentality, leveraging partner assets and resources.
- Leverage and sustain community impact by assuring that data informs population health strategies, especially with tribes, communities of color, and other populations impacted by disparities, evaluating the efficiencies across systems of care.
- Grow and strengthen North Sound ACH relationships with tribal partners in the region.

- Maintain a thorough understanding of North Sound ACH Medicaid Transformation programs and initiatives as they align with the broader ACH mission.
- Represent North Sound ACH and all program partners with integrity and respect.
- Maintain an organizational climate of trust, honesty and support.
- Develop and oversee budget for community impact operations.
- In partnership with North Sound Leadership Team, develop policies and procedures to support organizational infrastructure.
- Other duties as assigned.

## Qualifications and Skills:

### Knowledge & Experience

- Master's degree from an accredited college or university in business, health education, public health or health administration, or a related field.
- Demonstrated commitment and experience in equity, social justice, advocacy, community engagement and policy development.
- Demonstrated experience in leading teams that cross public, private and volunteer-led organizations, managing multiple and sometimes competing interests to identify and reach shared goals.
- Demonstrated track record working with diverse stakeholders in politically complex environments to incubate new coalitions or alliances.
- Demonstrated facilitation, negotiation, consensus-building, and problem-solving skills;
- Solid decision making, problem solving approaches, and ability to support routine to complex analysis.
- Knowledge of health transformation approaches and strategies to integrate clinical care health and social supports (upstream and preventive factors).
- Effective public speaking and presentation skills. Advanced written and oral communication skills; ability to present complicated issues in an accessible manner to diverse audiences.
- Ability to understand policymaking process, to interpret existing policies and propose effective changes.

### Other Qualifications

- Proficient in Microsoft Office Suite (Word, Excel, and Power Point), Adobe Acrobat, Google Apps, Google Drive; and other online collaboration tools.
- Leadership: Lead by example, maintain professionalism, and leverage strategies to promote effective organization change and culture development.
- Commitment to Equity: Foster opportunities for all participants – especially those impacted by disparities – to fully participate in planning, decision making and evaluation.
- Time and Deliverable Management: Manage and prioritize multiple projects, and execute deliverables on time, within scope and budget in a fast-paced and changing environment.
- Teamwork: Work effectively and respectfully with team members and external partners.
- Ethics and Integrity: Build trust, respect, and confidence of co-workers through honest, forthright, and professional interactions; respect and maintain confidentiality.
- Communication: Effectively convey ideas clearly both orally and in writing, using both professional and plain language principles.

### Special Requirements

- A valid driver's license and proof of insurance are required. Successful candidate will have ready access to and ability to operate a motor vehicle.
- Final candidates are subject to a background check.

### Working Conditions & Physical Requirements

Work is primarily performed in a professional office setting. Travel among the five-county service area is required, including evening and weekend hours to travel or attend meetings. Position requires hand manipulative skills working with electronic equipment and systems. May occasionally lift and carry items weighing up to 25 pounds. Must be able to hear verbal conversations over the phone and in-person with background noise. Vision acuity to perform read and complete documents.

*The statements contained herein reflect general details as necessary to describe the principal functions of this job, the level of knowledge and skill typically required and the scope of responsibility, but should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned including work in other functional areas to cover absences or relief, to equalize peak work periods or otherwise to balance the workload. Furthermore, they do not establish a contract for employment and are subject to change at the discretion of the employer.*

The North Sound ACH is an Equal Opportunity Employer