



North Sound Accountable Community of Health  
Board of Directors Application

---

Name:

Preferred Email:

Preferred Phone:

Title:

Employer/Organization (if any):

---

**Position Overview:**

The Board of Directors has fiduciary responsibility for the nonprofit corporation and governs the North Sound ACH in partnership with the Chief Executive Officer to ensure the organization is healthy, effective, sustainable, and fulfilling its mission. The primary role of a Director is as a fiduciary for the organization and as an ambassador for the North Sound ACH.

The North Sound ACH Board of Directors meets seven times per year and spends around 16 hours per quarter on North Sound ACH business. Directors will also be expected to join at least one committee, periodically attend events and meetings to represent the North Sound ACH.

---

Basic Responsibilities are outlined in the Board Job Description (attached). Please indicate that you have reviewed the Board Job Description.

I have reviewed the attached Board Job Description \_\_\_\_\_ (Initials)

---

**Experience and Perspective:**

Please outline any prior non-profit board member experience and/ or other types of experience that may contribute to your fulfilling the required Board duties. (continue on separate page if more space is needed).

---

Why do you believe the work of the North Sound ACH is important?

Why do you want to participate as a member of the North Sound ACH Board?

---

What skills would you bring to the Board of Directors?

- |  |   |
|--|---|
| <input type="checkbox"/> Strategic Planning    | <input type="checkbox"/> Program Development          |
| <input type="checkbox"/> Financial Analysis    | <input type="checkbox"/> Collaboration & Coordination |
| <input type="checkbox"/> Communications        | <input type="checkbox"/> Performance Monitoring       |
| <input type="checkbox"/> Executive Development | <input type="checkbox"/> Decision-Making              |
| <input type="checkbox"/> Fund Development      | <input type="checkbox"/> Provider Relations           |
| <input type="checkbox"/> Community Relations   | <input type="checkbox"/> Other (please identify):     |

---

Which committee(s) might you interested in joining?

- |                                  |   |
|----------------------------------|---|
| <input type="checkbox"/> Finance | <input type="checkbox"/> Tribal Alignment             |
|                                  | <input type="checkbox"/> Community Leadership Council |

---

The North Sound ACH values the benefits of understanding, serving, learning from and working with diverse members of our community. We seek individuals of varying race, ethnicity, religion, gender, sexual orientation, political affiliation, age, experience, geography, and thought to serve on our Board of Directors. Please describe how you would contribute to expanding equity through diversity and inclusion to the North Sound ACH Board of Directors.

---

Thank you for expressing interest in joining the North Sound ACH Board of Directors. A member of the Board will follow up with you, using the contract information you noted in this document.



## North Sound ACH Board of Directors Job Description

### Responsibilities

The Board of Directors has fiduciary responsibility for the nonprofit corporation and governs the North Sound ACH in partnership with the Chief Executive Officer to ensure the organization is healthy, effective, sustainable, and fulfilling its mission. The primary role of a Director is as a fiduciary for the organization and as an ambassador for the North Sound ACH.

The board is responsible for determining strategic direction in the following areas: executive search, selection and evaluation; strategic planning and program direction; finance and development; and community relations. Board members serve active roles as Directors of the organization and as such carry responsibilities in key areas:

#### Executive Search, Selection and Evaluation

- Recruitment, interview and hiring of chief executive (CEO)
- Review chief executive's performance and provide ongoing assistance as requested by chief executive

#### Board Leadership and Development

- Commitment to participate in at least one Board committee
- Recruit and orient new board members;
- Take part in training, evaluating and recognizing fellow board members
- Provide, and take part in, opportunities to grow and develop as leaders

#### Planning

- Set and review the organization's mission and goals on an annual basis
- Plan for the organization's future, on a long-term and short-term basis.
- Decide and plan the strategic direction for the organization.

#### Finance

- Ensure financial accountability of the organization
- Oversee an ongoing process of budget development, approval and review
- Manage and maintain properties and investments the organization possesses

### **Development**

- Ensure adequate resources to achieve the organization's mission and implement the organization's programs and projects.
- Participate in fundraising activities based on the individual's skills and background.

### **Community Relations**

- Promote the organization to the general public, including service as an ambassador of the organization to the community
- Promote cooperative action with other organizations, including activities and occasions when the organization should take part in coalitions, joint fundraising, etc.

### **Operations**

- Ensure that the Chief Executive maintains systems that ensure that:
  - Administrative processes are adequate and appropriate.
  - Board operations are adequate and appropriate
  - Organization and its board members meet all applicable legal requirements.

### **Requirements for Board Service:**

- A demonstrated interest in the organization's mission and goals
- An explicit commitment to advancing equity in the region
- Specific experience and/or knowledge in at least one area: Board Development, Executive Search, Planning, Finance, Development, Community Perspectives or Operations
- Representative of a key sector or segment of the population or community
- A willingness to expand knowledge of board responsibilities through orientation and ongoing training
- A willingness to act as an ambassador, representing the organization to the community
- Available eight-to-ten hours per month, distributed as follows:
  - 6-8 hours Board meetings (preparation and attendance for 7 meetings/year)
  - 4-6 hours Committee meetings (preparation and attendance)
  - 1-2 hours Special requests