

October 27, 2017 10 – 1
Board of Directors Meeting
North Sound BHO
<https://zoom.us/j/339585550>
Dial in: 1 408 638 0968
Meeting ID: 339 585 550



North Sound ACH

BUILDING HEALTHIER COMMUNITIES

in Island, San Juan, Snohomish, Skagit & Whatcom Counties

Board of Directors:

- | | | |
|------------------------------|--|--|
| ■ Commissioner Ken Dahlstedt | ■ Commissioner Jill Johnson | ■ Marilyn Scott, Vice-Chairman of
Upper Skagit Indian Tribe |
| ■ Anne Deacon | ■ Tim Key | <input type="checkbox"/> Jason Smith |
| ■ Regina Delahunt | ■ Laurel Lee | <input type="checkbox"/> John Stephens |
| ■ Robin Fenn, PhD, Chair | ■ Councilman Nickolaus Lewis, Vice-Chair | ■ Jim Steinruck |
| ■ Stephen Gockley, JD | <input type="checkbox"/> Linda McCarthy | ■ Joe Valentine |
| ■ Cammy Hart - Anderson | ■ Dan Murphy, Treasurer | ■ Council Member Bill Watson |
| ■ Shanon Hardie | ■ Chris Phillips | <input type="checkbox"/> Kim Williams, Secretary |
| | ■ Glenn Puckett | ■ Greg Winter |

Staff Members:

Liz Baxter
Kyle Davidson

Tiffany Edlin
Ross Howell

Heather McGuinness
Nicole Willis
Leah Wainman

DRAFT Minutes

Topic

1. Welcome and Meeting Agenda

- Reviewed September Board minutes.
- **Motion:** to approve September 29th meeting minutes; second by Joe. All in favor; no abstentions. **Minutes approved.**

Attachment A) September 29 meeting minutes

2. Reports (check-in with people on the phone)

- **Executive Committee (EC)**
 - The Executive Committee has charged the Governance Committee with developing a Professional Code of Conduct policy.
- **Finance Committee (FC)**
 - Dan reviewed the September Financials
 - New acting Chief Financial Officer is Cami Powell. She assisted with the SIM site visit and is helping us manage our financials judiciously and carefully.
 - **Motion:** from the Finance Committee to approve the September financials; second by Laurel. All in favor, no abstentions. **Motion approved.**
 - 2018 draft budget coming to the board for review in December. Finance Committee is reviewing multiple iterations.
 - Board had a detailed discussion around the presented cash management policy. The Finance Committee is recommending the short-term portion of the policy. They are still in the process of tweaking the long-term portion of the policy.
 - The short-term policy is to have no more than \$250,000 in checking and have \$400,00 in rotating CDs in order to have accessible funds.
 - **Motion:** to approve the short-term cash management policy with the amendment that the maximum checking account balance is \$250,000, made by the Finance Committee; second by Tim. All in favor;

no abstentions. **Motion is approved.**

- Long term management will be discussed more in the future.
- Charge Karen Funston to look into liability coverage for our signers. Need to ensure that work on the board doesn't affect the organization members represent. Will revisit this issue if need be.
- **Motion:** Liz Baxter, Robin Fenn, Nickolaus Lewis, Dan Murphy, and Kim Williams, have authority to open and sign on accounts. It is required that 2 signers authorize to open or make changes to the accounts, made by Dan Murphy; second by Stephen Gockley. All in favor, no opposition or abstentions. **Motion is approved.**
- **Motion:** to have Cami Powell, as acting CFO, with Liz Baxter sign and manage the HCA financial portal to manage the distribution of funds, made by Dan Murphy; second by Cammy. All in favor, no opposition or abstentions. **Motion is approved.**
- Would like the HCA to manage the distribution platform if possible, and not have the ACHs create a new system to manage funds.
- We received a negative ruling for our B&O tax. We are in the process of appealing.
- As a reminder, our SIM funds are a grant and the Medicaid Transformation Demonstration is a contract.
- Sending an RFP for an Audit firm.
- Dan reviewed the fund allocation recommendation – non-pie chart.
- The pie chart is the result of the charge that the Board gave to Liz at the end of the September Board meeting. There were many changes and updates from the HCA over the last 4 weeks. The survey morphed into this diagram.
- We never assumed that the DRIP funds were enough. We will use the transformation demonstration dollars to leverage dollars in our community and from our partners.
- The recommendation affirmed by the Board at the September Board meeting to write to all eight project areas was not the same as saying we are doing 8 distinct projects.
- Allocate Medication Transformation Demonstration dollars in ways that support sustainability of work across the North Sound region, not simply sustaining "projects."
- Percentages are not binding. We are required to include percentages for the deliverable that is due on November 16th.
- The presented slide is the beginning of the conversation, not the end. It represents the project areas.
- The Board has agreed that we need to look at sustainability and life after the Medicaid Transformation Demonstration.
- Will keep our administration costs less than 10%.
- Consistent message from all 9 ACHs to the HCA is that we do not create 9 different HIE/HIT but one that is statewide.
- North Sound region voted to become amid-adopter. Those funds are not included in the presented diagram.
- Updates from the HCA:
 - Receiving a reduction in funds for year one.
 - Project areas that we right to are no longer binding until January 31st.
 - The way the document is scored may change.
- The Board discussed at length what the Community Resiliency Fund could look like.
- Board confirmed that the community resiliency fund is important.

- Would like to remain flexible that different communities will need different things.
- Concerns were voiced around the language and percentages presented.
- Board suggested lowering the Leadership development, workforce strategies, and population health alignment chunk to around 25% and increasing the Project planning/implementation section to 55%. Would also like to remove "split equally" language from the project planning section.
- **Governance Committee (GC)**
 - In the process of reviewing board terms and interested members
 - Members with expiring terms have been notified.
 - Board members with expiring terms that are interested in remaining on the board are to fill out application.
 - Governance Committee members with expiring terms that are interested in re-applying to the board are recusing themselves from the reviewing process.
 - The Executive and Governance committee are combining to review applicants as the nomination committee.
 - Notice in our newsletter and our website polling for community interest in board seats.
 - The Community Leadership Council charter will be reviewed by the Governance Committee and the Board. They will become part of the governance structure early 2018.
- **Program Council (PC)**
 - The October meeting was cancelled. They are to review the presented 'non-pie chart' next week.
- **Tribal Alignment Committee**
 - First official meeting will be held after this meeting.
 - Will review what other tribal work is happening in this region and state.

3. Public Comment (check-in with people on the phone)

4. Break

5. Updates (check-in with people on the phone)

- **Executive Director report**
 - We have moved! Now located in our own office on Railroad Street in downtown Bellingham.
 - SIM site visit yesterday. HCA said we are in good hands.
 - Have first draft complete of our November 16th deliverable.
 - Cancelling our November Board meeting.

6. Upcoming Meetings/Next Steps

- Program Council: 11/2, 1-3pm
- Board Meeting: ~~11/20-10-1~~ Cancelled
- **Board Meeting: 12/15 10- 1 [Annual Meeting]**
- Board Retreat: tentatively end of January at Lummi Nation (all day)

7. Public Comment (check-in with people on the phone)

8. Adjourn at 1:04pm

Secretary:



 Kim Williams

