

Monday, January 22, 2018  
 Program Council Meeting  
 Skagit Transit Community Room  
<https://zoom.us/j/706664681>  
 1 408.638.0968  
 Meeting ID: 706 664 681

## Program Council Members:

Greg Arnold  
 Ryan Blackwell  
 Siobhan Brown  
 Federico Cruz-Uribe, MD  
 Connie Davis, MD  
 Stephen Gockley, JD  
 Carol Gipson  
 Linda Gipson  
 Bill Henkel  
 David Jefferson  
 Jennifer Johnson, Chair

Anji Jorstad!  
 Barbara Juarez!  
 Jeff Ketchel  
 David Kincheloe, PhD  
 Barbara LaBrash  
 Laurel Lee  
 Linda McCarthy  
 Chris Phillips, Vice Chair  
 Glenn Puckett  
 Caitlin Safford  
 Tom Sebastian  
 Janette Schurman

Janet St. Clair  
 Greg Winter  
 Laura White  
 "\$%!&'()\*'+,  
 Liz Baxter  
 Kyle Davidson  
 Tiffany Edlin  
 Ross Howell  
 Heather McGuinness  
 Hillary Thomsen  
 Leah Wainman  
 Nicole Willis

## DRAFT Agenda

Time	Topic	Purpose	Lead
1:00	<b>1. Welcome and Meeting Agenda</b> <ul style="list-style-type: none"> <li>• Introductions</li> <li>• Review December minutes</li> </ul> Attachment A) December 2 <sup>nd</sup> meeting minutes	Action: approve minutes	Jennifer
1:10	<b>2. Where We Are Today</b> <ul style="list-style-type: none"> <li>• Write back process</li> </ul>	Update	Jennifer
1:30	<b>3. Opportunities for Involvement in Implementation Planning</b> <ul style="list-style-type: none"> <li>• Opportunities to participate               <ul style="list-style-type: none"> <li>○ Recruiting planning partners</li> <li>○ Assessment of current capacity</li> <li>○ Identify how Domain 1 will support projects</li> <li>○ Selecting target populations &amp; evidence-based approaches</li> <li>○ Identify, recruit, and engage project implementation partners</li> </ul> </li> <li>• Next Steps for March meeting?</li> </ul>	Feedback	Nicole
2:20	<b>4. Membership process</b> <ul style="list-style-type: none"> <li>• Charter</li> <li>• Duplication reduction</li> <li>• History/process</li> </ul>	Feedback	Liz
2:40	<b>5. Public Comment</b>		
2:50	<b>6. Upcoming Meetings/Next Steps</b> <ul style="list-style-type: none"> <li>○ Next Program Council: March 1, 2018</li> </ul>	Action: mark your calendars	Jennifer
3:00	<b>7. Adjourn</b>		Jennifer
or sooner			Jennifer

## Program Council Members:

! Greg Arnold	! Anji Jorstad!	John Stephens
! Ryan Blackwell	! Barbara Juarez!	Janet St. Clair
! Siobhan Brown	Jeff Ketchel	! Greg Winter
! Federico Cruz-Uribe, MD	David Kincheloe, PhD	Laura White
Connie Davis, MD	! Barbara LaBrash	"#\$%&' ( ) '*+,
! Stephen Gockley, JD	! Laurel Lee	Liz Baxter
! Carol Gipson	Linda McCarthy	Kyle Davidson
! Linda Gipson	! Chris Phillips, Vice Chair	Tiffany Edlin
Bill Henkel	Glenn Puckett	Ross Howell
! David Jefferson	! Caitlin Safford	Heather McGuinness
! Jennifer Johnson, Chair	! Tom Sebastian	Hillary Thomsen
	Janette Schurman	Leah Wainman
		Nicole Willis

## DRAFT Agenda

---

### Topic

---

#### 1. Welcome and Meeting Agenda

- **Motion:** to approve November 2<sup>nd</sup>, meeting minutes without changes, made by Greg Winter; Second by Anji Jorstad. All in favor, no opposition or abstentions. **Approved.**

---

#### 2. Updates

- Kyle is leaving the North Sound ACH and is moving to Pierce County ACH.
- **Deliverable**
  - Liz overviewed on where we are and what is next in our work.
  - The North Sound ACH is the only ACH moving forward with all 8 project areas.
  - When able, we are coordinating with other ACHs that are moving forward with the same project area, for example Pathways.
  - You can read the full deliverable on our website. The first write back process should begin soon.
  - We had a busy 2017!
  - As a reminder, these are not necessarily separate project areas, but we can leverage where the opportunities are for connectivity.

---

#### 3. "Regional Health Needs Inventory"

- Nicole reviewed where we currently are in the "regional health needs inventory" and what we need from the community.
  - Many other organization are already doing community assessments. We want to work together and not duplicate this work.
  - Working on a data shared agreement between the Local Health Jurisdictions (LHJs) and the ACH.
  - If you have specific data questions, please reach out to Nicole, she is happy to have a 1:1 with you.
  - Data is a starting point to have a conversation.
  - Working to see how the ACH can fill the gap and support what the LHJs are already doing with their Community Health Assessments (CHA).
  - Group decided that they do not want the "Regional Health Needs Inventory" to be another document that sits on a shelf, rather a resource or hub of what is available. For example, being able to call Nicole when needed, a data dashboard or portal with a table of contents showing what data the ACH may have access to.
-

## 5. Program Council's Role Moving Forward

- Council discussed the charter in great detail and provided edits on the presented version.
  - Would like the first paragraph to read as follows: "The Program Council is chartered by the North Sound ACH Board of Directors to provide guidance for the planning, evaluation and on ongoing improvement of North Sound ACH programming and services. The Program Council carries out this purpose through serving as a brain trust for staff and board, meeting as a Council and providing advice to the Board, and chartering workgroups and committees that further the work of the organization."
  - Would like to discuss the makeup of members and how we populate the Program Council moving forward.
  - Would like the Program Council to be flexible and nimble, avoiding becoming too large.
  - but do not want to be too large
  - would like broad representation on the board or have them come and present to the Council
  - **Motion:** to recommend the presented Charter with the edits made to the first paragraph to the Board for approval, made by Greg Winter; second by Carol Gipson. All in favor, no opposition or abstentions. **Motion approved.**
- 

## 6. Other

- Would like to see the overlaps and connections on the interlocal group, MCOs and the Behavioral Health ASO in more detail in the future.
- 

## 7. Public Comment

- None at this time.

## 8. Adjourn at 3:05pm