



North Sound ACH

March 24, 2017 10 am - 1pm
Governing Body Meeting
BHO, conference room: Whatcom
1.866.348.8234

Governing Body Members & MCOs

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|---|---|--|
| <input type="checkbox"/> Kevin Collins | <input checked="" type="checkbox"/> Tim Key | <input type="checkbox"/> John Stephens |
| <input type="checkbox"/> Connie Davis | <input checked="" type="checkbox"/> David Kincheloe, PhD | <input type="checkbox"/> Jim Steinruck |
| <input type="checkbox"/> Regina Delahunt | <input checked="" type="checkbox"/> Barbara LaBrash | <input checked="" type="checkbox"/> Joe Valentine, Chair |
| <input type="checkbox"/> Kayla Down | <input checked="" type="checkbox"/> Laurel Lee | <input checked="" type="checkbox"/> Kim Williams |
| <input checked="" type="checkbox"/> Robin Fenn, PhD | <input type="checkbox"/> Nikolaus Lewis | <input checked="" type="checkbox"/> Greg Winter |
| <input checked="" type="checkbox"/> Allan Fisher | <input type="checkbox"/> Linda McCarthy | |
| <input type="checkbox"/> Scott Forslund | <input checked="" type="checkbox"/> Dan Murphy, Treasurer | |
| <input checked="" type="checkbox"/> Linda Gipson, PhD | <input checked="" type="checkbox"/> Chris Phillips, Secretary | |
| <input checked="" type="checkbox"/> Stephen Gockley, JD | <input checked="" type="checkbox"/> Glenn Puckett | |
| <input checked="" type="checkbox"/> Gary Goldbaum, MD, Vice Chair | <input checked="" type="checkbox"/> Caitlin Safford | |
| <input checked="" type="checkbox"/> Erin Hafer, by phone | <input type="checkbox"/> Marilyn Scott | |
| <input checked="" type="checkbox"/> Jennifer Johnson | <input checked="" type="checkbox"/> Jason Smith | |

Staff Members:

- Liz Baxter
- Lee Che Leong
- Tiffany Edlin

Minutes

1. Welcome and Meeting Agenda

- Brian Burch has resigned from our Board
- Thank you to Dr. Goldbaum for all his dedication, time, and thoughtfulness in helping get our ACH to where it is today, enjoy retirement.
- **Motion:** to approve February 24th meeting minutes (Dan). Seconded (Gary). All in favor, no abstentions. **Approved.**

2. Board/Committee Updates

- Program Council:
- Chris and Jennifer co-chair the program council.
- Goal is to create feedback loops in our communities and not to recreate the wheel.
- In the process of setting up provisional workgroups for the required and optional toolkit areas
- Need to find major stakeholders for the Chronic Disease Group
- Program Council meetings are open to the public
- Have been working to get meetings with the tribes scheduled to see how they would like to be a part of each layer of our governance structure
- Would like to have a conflict of interest form in place for the Program Council
- Steering Committee
- Personnel Policy and Fiscal Policies we reviewed at the last meeting. A few Governing Body members have done a lot of work providing comments on the policies. Steering Committee recommends that we accept policies as presented today and we will continue to improve the policies as the comments come in.
- A clear delineation of responsibilities between the Board and the Executive Director will be created.
- **Motion:** to approve the Personnel Handbook as presented at today's meeting with the condition that further comments from Governing Body members be reviewed and considered (Dan). Seconded (Gary). All in favor; no abstentions. **Approved.**
- The Fiscal Policies have been reviewed by Dan and Joe's Director of Finance.
- Would like to have a formal review of Personnel Handbook and fiscal policies at the Governance Committee level in 6 months.

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- **Motion:** to approve the Fiscal Policies as presented today (Greg). Seconded (Joe). All in favor; no abstentions. **Approved.**
 - **Motion:** to nominate Dan Murphy as the interim Vice-Chair until the new Board is seated (Joe). Seconded (Gary). All in favor; no abstentions. **Approved.**
 - Finance Committee
 - The Finance Committee is reviewing and updating Liz's performance contract and will also review her compensation plan.
 - First month we are including the financial dashboard.
 - When we have money and programs we will include them in the dashboard.
 - It is important for the board to exercise its fiduciary responsibility appropriately
 - Governance Committee
 - Presented bylaws have been put in front of you twice now. Small tweaks include having the board minimum at 9 to allow us to slowly fill the board as people are nominated.
 - **Motion:** to approve the presented Bylaws as written. Seconded. All in favor, no abstentions. **Approved.**
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3. Public Comment

- No public comment.
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4. Executive Director Update

- Operations Update
 - Hope to have 3-4 people hired soon. Would like to have any HR help from your agencies for interview assistance and screening resumes.
 - HCA has assigned us a consultant to help with our deliverable work
 - No demonstration dollars yet, but when they come the first round will assist with infrastructure cost.
 - Another ACH took 90 days to receive their tax-exempt status; that looks great for our current status.
 - PUBLIC COMMENT: work groups are incredibly important and we need to think about public resources and sustainability and how we populate them and think about compensation.
 - Thinking about carving out money to create a trust so we can make this work sustainable after 5 years
 - We will need to discuss how the ACH wants to address legislative issues in the future.
 - The Board of Directors can help inform the ACH/LIZ regarding legislative issues specific to our work.
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5. Public Comment

- No public comment.
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Break

6. Educational Session(s)

- Oral Health presentation done by Glenn Puckett, from the Washington Dental Service Foundation
 - These diseases are preventable.
 - It is critical that we integrate oral health into other social determinants of health
 - Great work being done in Snohomish
 - Work Force Challenges and Opportunities presentation done by Jason Smith from Everett Community College
 - Only 25% make it to the end and graduate with a degree
 - Need to have a more holistic approach to improve success
 - Need to create incentives to come back to school and not focus on immediate workforce demands (think long term).
 - Need to have credentials that are meaningful
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8. Executive Session

- Tabled for now
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9. Adjourn at 1:01pm
