

# Governing Body Meeting

August 26, 2016: 10 am to 12pm

North Sound BHO



**North Sound**  
Accountable Community of Health

## DRAFT Minutes

Present		Guests	Apologies
Joe Valentine	Glenn Puckett	Laurel Lee, Molina	Connie Davis
Gary Goldbaum, MD	Kim Williams	Allan Fisher, UHC	Chris Phillips
Stephen Gockley, JD	Greg Winter	Caitlin Safford, Amerigroup	Cheryl Sanders
Dan Murphy	Jennifer Johnson	Kayla Down, Coord. Care	Marilyn Scott
Federico Cruz-Uribe, MD (to 11)	Brian Burch at 10:05am	Lena Nachand, HCA	Jason Smith
Kevin Collins	Regina Delahunt at 10:10am	Susan Peterson, Sea. Children's	John Stephens
David Kincheloe, PhD	Erin Hafer, CHPW at 10:10am	Elisa Delgado, VOA	
Linda McCarthy		Carly Levitz, Group Health	
Scott Forslund	<b>Staff</b>	John Miller	
Linda Gipson, PhD	Lee Che Leong	Peter Browning	
Robin Fenn	Tiffany Edlin		
Tim Key	Dean Wight		
Barbara LaBrash			

## Minutes

### 1. Welcome and Meeting Agenda

Approve July 22<sup>nd</sup> minutes: no objections. **Minutes approved**

- Please see the consent agenda: HCA secured category 3 for early win projects. We have received a signed contract and a budget template. The budget presented today includes staff estimates of how money will be spent. Information in gray is for your information and will not be submitted to the HCA. We request approval to submit this budget to the HCA. The presented budget includes GHC and individual donations.

**Motion:** to approve budget on the consent agenda. (Greg). Seconded (Dan). All in favor. No abstentions. **Approved.**

- Please connect with your networks to aid in recruitment for PCPs for the free LARC training on September 15.
- Staff will circulate LARC flyer to interested Governing Body members. All providers in the North Sound region are eligible to attend. We are encouraging providers from Skagit County because they have the high unintended pregnancy rate in the North Sound.

### 2. Financial Process

- A brief review of the budget and expenditures was discussed.
- Need to authorize the checking account with signers. This will become even more relevant when the 1115 Waiver is approved.
- The need to include fiscal expertise beyond the board's current knowledge was discussed in regards to the finance committee. This will be re-evaluated once the Waiver is approved.

**Motion:** to approve the Chair, Vice-Chair, and Treasure as checking account signers and finance committee members (David). Seconded (Federico). All in favor. No abstentions. **Approved.**

### 3. Executive Director Search Update

- We are trying to maximize Governing Body participation in the selection process within logistical limits.
- We have set an ambitious timeline and want to make sure everyone feels comfortable with the process.
- The Search Committee will meet to evaluate all viable candidates with a completed application (cover letter, resume, and WAHA employment application) on September 2<sup>nd</sup>. They will score and select the top 3 to 5 candidates for interviews. Then 2 or 3 finalists will be selected to present to the Governing Body on September 30<sup>th</sup>.
- The Search Committee will meet within the first 2 weeks of October to work out appropriate next steps—if there is not consensus.
- The group discussed logistics for out of state candidates.
  - Initial interviews will be held over skype and the presentation will be in person
- Presentations on September 30<sup>th</sup> will be open to the public as space allows. Deliberation of candidates will be

Administrative Support for the North Sound ACH is provided by:



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a closed executive session.

- If there is an extremely qualified candidate where a higher salary is necessary, that could be negotiated.
- Currently, the two ACH's that have full time Executive Directors are Olympic and North Central. South West ACH should close their search this week. CAAA, King, and Greater Columbia all share an executive director. Pierce should be posting a position soon.

**Motion:** to approve the Executive Director search process as presented to the Governing Body (Robin). Seconded (Jennifer). All in favor. No abstentions. **Approved.**

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#### 4. Community Engagement

- Stephen and David provided a summary of Northwest Health Law Advocate's recent report. The full report is 80+ pages and discusses consumer engagement and best practices for utilizing different strategies.
- The report credits the North Sound ACH for their efforts in consumer engagement such as translation.
- No ACH has done a good job with consumer engagement at the street level. 39% of people in our region are on Medicaid—that is over 100,000 people.
- It is time to start laying the ground work to have that level of consumer engagement.
- Understand that backbone staff does not have the capacity to do the work needed for this type of engagement. Would need additional support for consumer engagement.
- Please refer to full recommendation for details; summary:
  - Every tier of our ACH work should include consumer engagement
  - The group discussed adding consumer engagement to the Steering Committee. Suggested adding Stephen as the importance of a consumer representative was discussed at the committee's inception.
  - Later meetings, public comment period before each actions, open meetings, stipends are all potential ideas to increase consumer engagement
- Robin mentioned a study done in Snohomish County with low-income families and recommendations that came out of those focus groups. Some of the information is on the County website, each out to Robin for more.
- An unstaffed consumer engagement committee was suggested with Stephen and David leading the efforts
- Governing Body members Dan, Jennifer, Regina, Scott and Kim offered their employees & resources as in-kind donations if staff support is needed for the consumer engagement work.
- Want to make sure we are not duplicating work of other organizations

**Motion:** to have Stephen and David lead the efforts of a consumer engagement committee without WAHA staff support (Greg). Seconded. No abstentions. All in favor. **Approved.**

- Would like MCO representation on this committee though Caitlin and Allan do not have capacity to join this committee.
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#### 5. Early Win Update

- Currently we have 28 folks registered for CME's for the free LARC training being held on September 15<sup>th</sup>. We originally had interest from 55 individuals and staff is following up.
  - Tiffany will provide staff support for the day of the training as the HCA convening starts on the same day.
  - Already agreed to submit consent agenda to the HCA in order for funds to start flowing.
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#### 6. Waiver Update

- On a webinar on August 4<sup>th</sup> HCA expected that an update might be shared in the autumn.
  - HCA is now expecting 2 billion rather than the original 3 billion ask.
  - Tribes were mentioned as partners in this process
  - The webinar included more details regarding categories 2 and 3.
  - HMA suggested having an operations committee to help manage the 5-7 projects that will be required. This will be a bigger time commitment, so they don't recommend having the Governing Body meet this need.
  - The operations committee does not have to be limited to Governing Body members
  - Discussed the possibility of having a small committee managing each project, rather than one committee managing all 5-7, similar to the process that New York implemented.
  - The new committee/s will need to have a robust consumer representation.
  - Will come to the September meeting with an outline for possible operations committee work.
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#### 7. North Sound CORE Data Summary

- Please refer to attachment for more details
  - The data provided includes a summary of the demographics in our 5 counties.
  - Additional measures expected to be released in October
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- If you want certain measures to be included sooner, please be in contact with Lee Che who will contact AIM representatives
  - The first set of measures that were released in June did not receive input from the ACHs.
  - Due to short deadline, input into the second set of measures was requested from the Steering Committee
  - ACH leads have access to the data. Please let Lee Che know if you would like access.
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## **8. Public Comment**

No public comments

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## **9. Next Steps**

- Providence's Edge of Amazing will be held on September 9<sup>th</sup>; If money is a limiting factor, discount code available
  - The next Governing Body meeting will be on September 30<sup>th</sup>-- please mark your calendars.
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## **10. Adjourned at 11:47am**

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